

**CMPE/EE 123B**  
**Senior Design II, W-2009**  
**Weekly Status Report**

**Individual account of work completed each week and plan for next week.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Week: \_\_\_\_\_ Hours spent \_\_\_\_\_

**Engineering Notes:**

- \_\_\_ Satisfactory
- \_\_\_ Needs Improvement
- \_\_\_ Unsatisfactory

Summarize the work you completed this week and how much time you spent doing it. This should be a high-level summary of what is already in your lab notebook documenting what you actually did. This is good practice for a real job where you will be expected to justify what you have been working on. Be prepared to back up your summary information with your lab notebook. Include other relevant information such as particular problems or concerns you may have about your work or others. Include the biggest problem currently facing you and your approach to solving it.

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