

Baskin School of Engineering

Terms of Agreement

All use of School of Engineering (SoE) computer systems is subject to state law. The California Computer Crime Bill section (502) of the Penal code makes it a felony to intentionally access any computer system or network for the purpose of (1) devising or executing any scheme or artifice to defraud or extort or (2) obtain money, property, or services with false or fraudulent intent, representations or promises. It is also a felony to maliciously access, alter, delete, damage, or destroy any computer system, computer network, computer program, or data. Penalties include fines up to \$5,000 and/or imprisonment in the state prison for up to three years or in the county jail for up to one year.

Accounts on these systems are for SoE instruction and research. They are intended for use only by the party to whom they are issued. Any other use will be considered improper and may be subject to disciplinary action. Access to these accounts and passwords associated with them are considered confidential and should be handled as such.

Your signature below constitutes compliance with the above statement.

Please print neatly in ink.

Note: University policy requires that anyone in residence at UCSC or associated remote sites have a CruzMail account. Your CruzMail account must be read regularly. At <https://cruzmail.ucsc.edu>, you can set your CruzMail account to forward mail to your SoE account, or you can maintain separate email accounts. If you need a CruzMail account, contact the ITS Helpdesk at 459-HELP, email them at help@ucsc.edu, or visit them in person at Room 54 in Kerr Hall for Faculty and Staff, or Room 62 in Kerr Hall for Student support.

CruzMail Account Name: _____ Verified: _____

First Name: _____ Last Name: _____

User's Signature: _____ Date: _____

Desired Login Name (list three) (1) _____ (2) _____ (3) _____
(Login name must be between three and eight characters, contain no special characters, and must be lower case.)

Temporary Password (*change immediately*): _____
(Temporary password must be eight characters, may not be based on your name or login, may not contain any dictionary words, and must have at least one special character, one uppercase character, and one lowercase character.) Example: 142#rbaZ (do not use this example as your password.)

Account type (faculty, staff, grads, ugrads, guest): _____ Department: _____

Contact (e.g. existing e-mail, phone #, etc): _____

Sponsoring SoE faculty (please print): _____

Sponsoring SoE faculty signature: _____

Desired Machine(s): _____

Projects: _____

Non-default groups: _____

Office Use Only

Login name given: _____			
Machines: _____			
User ID: _____			
NT _____	UNIX _____	Quota _____	CruzTime _____
Groups: _____			
Netgroups: _____			
Ugrads account expiration date: _____			

Account Policies

Who gets accounts:

- Faculty, staff, and graduate students affiliated with SoE.
- Undergrads taking a senior-thesis, independent-study, or graduate level SoE class, requiring facilities only available on SoE machines. Undergrads must be registered for the quarter and enrolled in one of these classes.
- Post-doctorate and visiting lectures affiliated with SoE.
- Guests working with an SoE faculty or staff requiring facilities only available on SoE machines.

How long accounts last:

- Faculty, staff, post-doctorate, guest and grad accounts are closed when their affiliation when their SoE affiliation ends.
- Undergraduate accounts are closed at the end of the current quarter. If work is to continue through the following quarter (including being registered and enrolled in the course) the account may be renewed.

Which machines accounts are given on:

- Faculty, grads, visiting lectures and post-doctorates get accounts on general access SoE computers.
- Staff get accounts on machines as needed.
- Undergrads get accounts on machines having the facilities needed.

Terms of Agreement Instructions

- 1) Read the terms
- 2) Fill in the blanks outside the "Office Use Only" section
- 3) Have the account coordinator fill in the "Office Use Only" section as best as possible using the following guidelines:

Login name -

- The account coordinator will assign this based on the options given and availability

Machines -

- Faculty, grads, visiting lectures and post-doctorates get accounts on general access SoE computers. Undergrads will get accounts according to the desired machine section of the Terms of Agreement form, to be filled out by a sponsoring faculty member.

Expiration date -

- For undergrads only, last month of the current quarter.
- 4) Once the account is created, the account coordinator will notify you. The account coordinator will let you know at this time of any changes in the "Office Use Section".